FSMP Postgraduate Seminar, Series 2, 2014

Wolyna Pindi

FSMP Postgraduate Seminar Series 2, 2014 was held on January 14 and 15, 2015, in the Seminar Room. This seminar was officiated by Prof. Dr. Sharifudin Md. Shaarani, the Dean of FSMP.

A total of 24 postgraduate students participated in this seminar comprising 6 PhD students and 11 MSc students. Each of them presented a progress report of their research. In addition, a total of 6 students of Bachelor of Science and one Master of Philosophy student presented their research project proposals.

Postgraduate Seminar, held twice in a year has become a platform for postgraduate students to present their research results. Seminars are conducted to monitor the progress of the students’ research project. FSMP lecturers were also present during the seminar as assessors for the presentation of progress reports and student research project proposals.

Application of Microsoft Excel in Asset Maintenance Management Course

Jenifer Rolland

A course on Application of Microsoft Excel in Asset Maintenance Management was organized on January 19, 2015 by the Sektor Pengurusan dan Perkhidmatan Sains (FSMP). It was conducted in the Computer Learning Lab and facilitated by Pn. Jenifer L. Rolland (Science Officer, FSMP).

The course emphasized on the retention of records by using MS Excel software to facilitate mobile asset maintenance management in FSMP. This is in line with the requirements of MS ISO 9001: 2008 Property Management System UMS. In addition to strengthening the understanding of the management of movable assets in UMS, the course also provided an opportunity for the participants to learn and apply the software practically in their daily work.

The most important output of this course was the development of maintenance forms such as the KEW.PA-13 (Senarai Aset Alih yang Memerlukan Penyelenggaraan), KEW.PA-13a (Jadual Penyelenggaraan Berkala Aset Alih) and KEW.PA-14 (Daftar Penyelenggaraan Aset Alih) in MS Excel format for easy management and record keeping.