

## **School orientation plan**

### **ABSTRACT**

This paper discusses the School Orientation Plan (SOP) as the initial exposure of trainee teachers to the school environment from a teacher's perspective. This program aims to provide an opportunity for trainee teachers to understand the school as an educational institution and the role of teachers in the classroom. Researchers used narrative literature review to describe the current states of both art and science in focused areas of inquiry. The process of teaching, learning and facilitation is an important element in the development of education. The development of progress in the ICT age has brought far to the world of education with sophisticated software. The old rules are getting far behind in the past. Researchers used narrative literature reviews to build a scientific knowledge base. Researchers collected all the important points of discussion, and put them here with reference to the specific field where this paper is originally based on. Through observation, reflection and interaction with teachers and the school community, trainee teachers can understand student behavior, school management and classroom management to integrate theory and practice in the context of teaching, learning and facilitation. The findings show ultimately produce a theory or method in the acquisition of knowledge. This School Orientation Plan (SOP) platform will always be relevant for the initial exposure of trainee teachers. Trainee teachers can use SOP to build personal digital portfolios, gain knowledge and experience as educators.